



Forum Wissenschaftskommunikation 2023

Conditions of participation

Conditions of participation for Forum Wissenschaftskommunikation from 15 to 17 November 2023 in Bielefeld.

1. For participation in the event, we will charge the following conference fees:

445,- €/reduced 195,- € (for participating in all three days of the event)

385,- €/reduced 175,- € (for participating in two days of the event)

245,- €/reduced 120,- € (for participating in one day of the event)

There is no value-added tax on the conference fee.

Eligible for the reduced price are **students and interns** who, **within 7 days after registration**, provide a copy of their student card/internship confirmation, which must be still valid on the date of the event (via email to anmeldung-forum-wk@w-i-d.de). If no document is provided within 7 days after registration, you will be charged the regular participation fee.

Speakers and moderators are eligible for the reduced conference fees covering participation and catering (195,- €/3 days, 175,- €/2 days or 120,- €/1 day). We will send you a link with personal login details that will enable reduced registration.

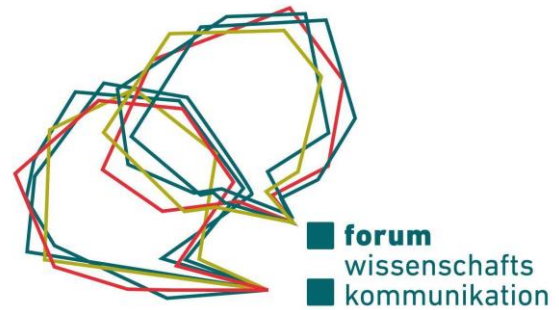
Participants, speakers and moderators pay for their own travel and accommodation – these costs will not be reimbursed by the organisers.

2. There are three steps required to register for the event:

- a) You register through the online form.
- b) You receive an email containing the following:
 - Confirmation of your registration.
 - Invoice for the conference fee. Please transfer the conference fee to *Wissenschaft im Dialog* within two weeks. **Please note that you are responsible for any fees and charges for international bank transfers.**

If *Wissenschaft im Dialog* does not receive your payment within 14 days, we will remind you of the outstanding invoice and provide a new payment period. If we do not receive payment within this period, we reserve the right to invoice a reminder charge. If we do not receive the conference fee after the second reminder, we reserve the right to cancel your registration. Please see the conditions and fees for cancellation below. If your registration is cancelled, you will be informed via email.

- c) We confirm the receipt of your payment via email.



3. We do not accept late registrations at the conference.

4. The conference fee cannot be paid at the conference.

5. Terms of cancellation:

- Your registration can be **cancelled free of charge until 30 September 2023**. From **1 October 2023**, the **cancellation fee is 50 %**.
Participants cancelling on or after **27 October 2023** have to pay the **full conference fee**.
- The cancellation must be **in written form**. You may send it via email to anmeldung-forum-wk@w-i-d.de.
- If you have to cancel your participation in the event it is not sufficient not to transfer the conference fee. **You have to cancel your registration via email**.
- If we do not receive payment within the given period despite reminding you of pending payment (first reminder) and invoicing the reminder charge (second reminder), **your registration may be cancelled by *Wissenschaft im Dialog***. You will be informed about the cancellation via email.

6. Cancellation or change of the event

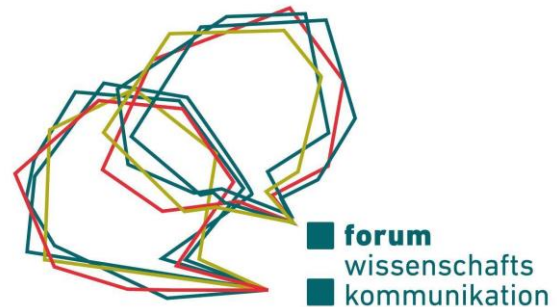
The event organisers are authorised to cancel the event without giving reasons. In this case, the paid conference fee will be refunded to the participants. Further compensation will not be provided. The organiser reserves the right to change the event or the programme in a way that still maintains the basic character of the event.

7. Event app LineUpr and publication of attendance list

At Forum Wissenschaftskommunikation 2023, the event app LineUpr (LineUpr GmbH, Glacisstraße 20 b, 01099 Dresden) will be used as a digital version of the conference folder. In the app, each registered participant will find information on the up-to-date conference program, their individual program selections, the attendance list as well as practical information on the conference. For this purpose, your email address as well as name and surname will be stored in the event app, thus making sure that your individual conference program will be made available.

In the event app, participants can view the first and last names of other participants and send them text messages. *Wissenschaft im Dialog* does not have access to sent text messages. With mutual consent, participants can also exchange their email addresses with each other ("networking" function). In addition, participants are free to upload a profile picture, provide a subtitle and/or a description text. Profile picture, subtitle and description text are only visible to registered participants and *Wissenschaft im Dialog*.

By registering for Forum Wissenschaftskommunikation 2023, you agree to your data being processed by LineUpr GmbH, with which *Wissenschaft im Dialog* has signed a data processing agreement. The privacy policy is available at [LineUpr](#).



If you agreed to your contact details (title, surname, name, institution, Twitter handle and Mastodon account) being published in the attendance list upon registration, this data will be published in the attendance list, which will be visible for all participants of Forum Wissenschaftskommunikation. The consent may be revoked until 25 Oktober 2023. The attendance list will be available on the event app until two weeks after the event.

8. Image, video and sound recording

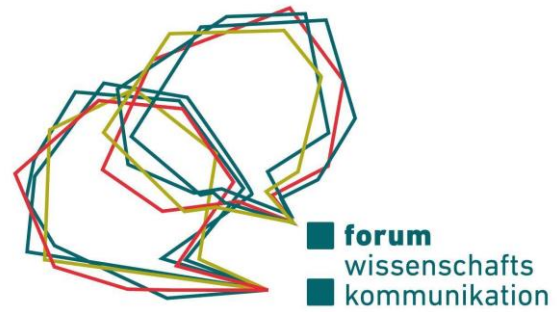
By participating in Forum Wissenschaftskommunikation 2023, you agree to image, video and sound recordings being made of you during the event. The recordings are made for documentary and non-commercial journalistic purposes of the project. This includes the use in print products (flyers, posters, brochures) and online publications (www.wissenschaft-im-dialog.de, newsletter, Facebook, Twitter, Mastodon, Instagram, LinkedIn, YouTube and Pageflow). Furthermore, you agree to the editing of the visual and sound materials (e.g., using graphics software programs) and the use of the edited materials within the aforementioned scope, provided that the editing does not result in disfigurement..

This consent can be revoked at any time in writing by email to anmeldung-forum-wk@w-i-d.de. You can also get in touch with us on site during the event to revoke the consent. Revoking the consent does not have any consequences for your registration or participation in the event.

Upon revocation, corresponding data will be deleted immediately from the above-mentioned internet publications. In the case of printed products, consent can no longer be revoked once the print order has been placed.

When published online, personal data (including photos) is indefinitely retrievable and storable worldwide. The data is also searchable through search engines. Thereby it can not be ruled out that other persons or companies link this data to other available personal data to create a personality profile, alter the data or use it for other purposes.

In addition, the participant agrees to not make any audio-visual recordings of the conference.



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